

Kuei Luck Summer Camp



Summer Welcome Packet

July 5th – August 19th, 2016

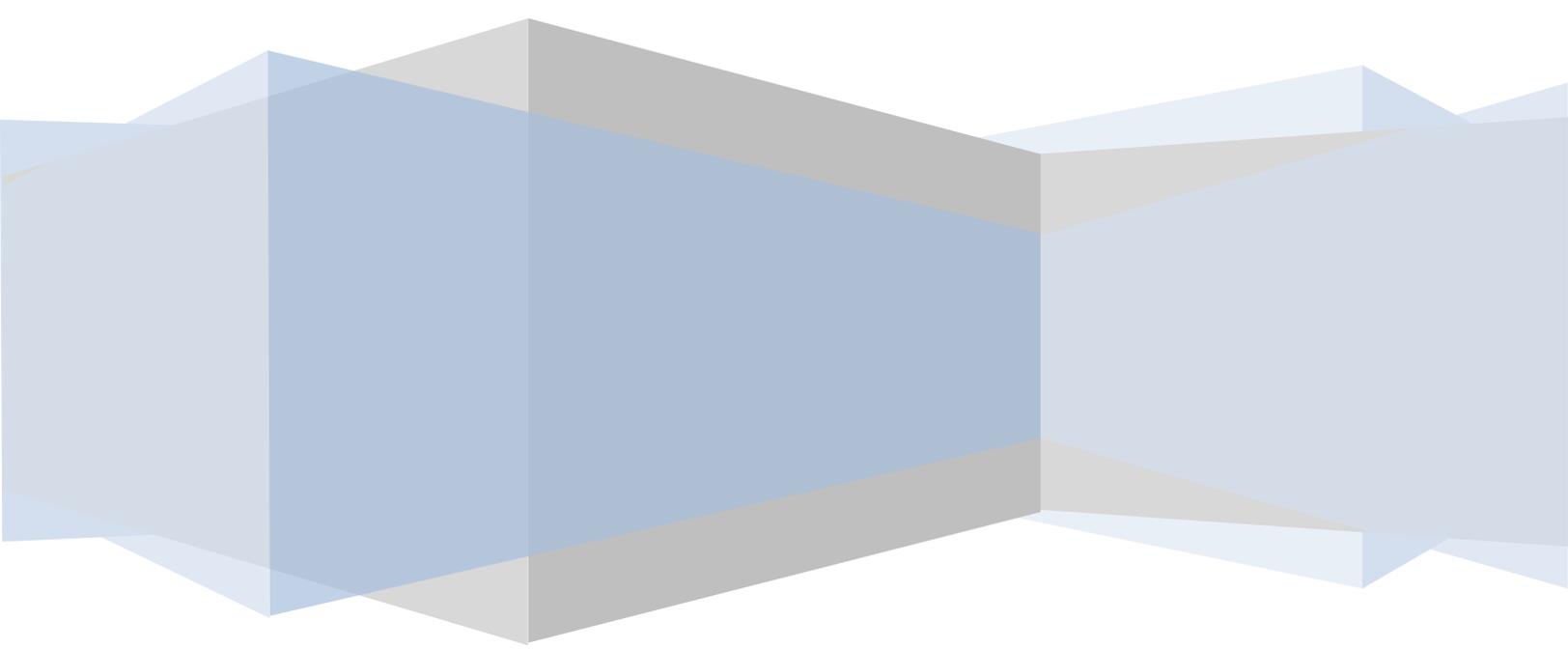


Table of Contents

Message from the Camp Director	3
Contact Information	3
Administration	3
Camp Dates	3
Camp Site.....	3
Health Form.....	3
Camper Information.....	3
Camper Rules and Regulations	3
First Day Reminders.....	4
Camp T-Shirt.....	4
Dress Code.....	4
Student ID.....	4
Sunscreen	4
Snack.....	4
Lunch.....	4
Academics	4
Homework.....	4
Score Card	4
Weekly Test	4
Drop-Off and Pick-Up Logistics	4
Daily Drop-Off (Regular Time).....	4
Daily Drop-Off (Early Drop-off 7:30 am)	5
Daily Pick-Up (Regular Time 3:00 pm).....	5
Late	5
Daily Pick-Up (Half-Day 12:00 pm).....	5
Extended Day Pickup (3:00 pm – 6:00 pm)	5
Early Pick Up	5
Inclement Weather (Rain/Lightning) Procedure	5
Friday Workshops.....	5
Trips	5
K-Cash	5
Spirit Days	6

Message from the Camp Director

Dear Parents,

Thank you for joining Kuei Luck Enrichment Center Summer Camp this summer. I am excited that you have chosen us for your child(ren)'s summer experience. This will be our 15th summer season and will be our best summer yet. We have transitioned our summer curriculum to align with the new Common Core Learning Standard and will continue to do our best to prepare your children for the upcoming school year.

At Kuei Luck Enrichment Center, we strive to provide your children with a fun and educational experience. As educators, we can all agree that academic enrichment is important, but camp is also a time where our children gain the personal, social, and emotional development as members of their community.

Summer camp is rapidly approaching so please take time to review all the information in this packet. We take the safety and well-being of our campers and your children very seriously so we need to work together by being on the same wavelength in terms of camp policy and procedures. If you have any questions about this packet or camp in general, please feel free to contact us.

Our Kuei Luck family is looking forward to another exciting summer!

Stella Kung

Contact Information

If you need assistance, for any reason, please feel free to call our office. Our phone systems are all connected together. If you try to call the school (P.S. 173) directly, they will be unable to transfer the phone call to us as our phone systems are separate. Please call the number below for any issues or questions regarding Kuei Luck Enrichment Center & Camp

Kuei Luck Enrichment Center..... 718.679.9908

Administration

Camp Dates

Dates: July 5st – August 19th, 2016

Camp Performance: Thursday, August 18th, 2016

Camp Site

Our primary camp is located at P.S. 173, 174-10 67th Ave, Fresh Meadows, NY 11365. Please note that this summer, 6th – 8th grade morning class will also be held at P.S. 173, with the exception of SHSAT and Pre-SHSAT. All afternoon activities are held at our PS 173 location.

Free shuttle service is provided from P.S. 173 to our Central Office. Please see the Drop-Off section for more information.

Kindergarten - 8th Grade P.S. 173 174-10 67th Avenue Fresh Meadows, NY 11365	7th Grade Pre-SHSAT & 8th Grade SHSAT Kuei Luck Enrichment Center Central Office 195-05 69th Avenue Fresh Meadows, NY 11365
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Health Form

New York State law requires that each camper have on file a Health Form completed by a licensed physician no earlier than one year before the last day of camp. A copy of this form can be downloaded from our website (www.kueiluck.com).

If a medical form is not submitted before the first day of camp, your child will NOT be allowed to participate in camp. This is the law. The NYC Department of Health and Mental Hygiene will not allow the camp to operate if it falls out of compliance with state laws.

Medication

The Camp Office must have, in its possession, on the first day of camp, any sort of medication your child may need including Epi-pens and Inhalers. All medicine is locked and kept in the camp office.

Camper Information

Camper Rules and Regulations

It is Kuei Luck Enrichment Center's goal to ensure that each camper enjoys every moment he or she has at camp. Therefore, there are a couple of simple rules that campers are required to follow. We ask that the parents to go over these rules with their child(ren) so that they are aware of our expectations.

1. Campers are required to follow directions at all times.
2. Campers are not permitted to leave camp without a parent or guardian.
3. Pets are not permitted in camp.
4. Campers should use caution when bringing valuables (jewelry, camera, cell phones, gaming devices, Pokémon cards, etc.) to camp. We will not be responsible for any articles brought to camp.
5. The use, consumption, or possession of alcoholic beverages (liquor and beer, including non-intoxicating beer) and unlawful items, such as illegal non-prescription drugs, are not permitted during camp/event.
6. Campers who observe any non-campers on the camp grounds should immediately report this to an adult camp staff member.
7. Campers are strictly prohibited from going anywhere unsupervised.
8. Campers will be responsible for the cost of damages that is caused to the facility.
9. The only sports equipment permitted on site are balls. Campers wishing to bring any equipment must have a bag to carry it. Equipment taken out at times other than when campers are allowed to play with them will be confiscated.
10. Running in the hallways is strictly prohibited.

11. Campers are required to wear their IDs at all times. Campers will not be allowed to attend recess in the yard without their ID.
12. Campers are STRICTLY prohibited from touching other campers. Furthermore, bullying will not be tolerated.

First Day Reminders

Enclosed in this packet is your child's camp schedule. If you have any medication, please drop it off with the camp's medic who will be at our camp entrance on the first day. A receipt will be provided for all medical equipment that is collected.

General Supply List

One book bag
One composition notebook
One folder
Ten sharpened pencils
One pencil sharpener
Two erasers
One box of crayons or markers
One water bottle – labeled with campers name
Sun Screen

Camp T-shirt

Each camper will be given an orange camp-shirt during the first week of camp. Campers are required to wear their orange shirts every Friday.

Dress Code

Despite the hot weather, campers are expected to dress appropriately as they would for regular school. Furthermore, campers are strictly prohibited from wearing strapless footwear (e.g. flip-flops and sandals). Campers wearing Crocs must have the back-strap worn on the heel.

Student ID

Each and every camper will be issued a camp ID card. These cards help camp staff identify your children. They further provide information on where you child is supposed to be at any given time and also alerts camp staff if your child has any severe allergies or other vital information that is necessary to ensure your child's wellbeing. As such, please ensure that your child wears his or her ID each and every single day during camp.

Sunscreen

During the afternoon, the summer sun can be particularly damaging to campers' skin. As such, we will have sunscreen available for campers who participate in outdoor activities such as Sports and Chinese Yo-Yo; however, campers must apply the sunscreen themselves. If any parent wishes for their children to not use our sunscreen, kindly provide the office with a note.

Snack

Campers will have snack daily. They will be able to go to the K-Cash store to purchase a snack using only their K-Cash. Please feel free to provide your child with a healthy snack as well.

Lunch

Lunch will be provided by New York City School Foods. If your child has an allergy, we strongly urge that you pack their lunch. If your child has a nut allergy, please be aware that they will be seated at our allergy table where our medics will monitor them. This is done to ensure that they are not sitting next to another camper that may be consuming nuts.

Academics

Homework

Homework is assigned Monday – Thursday. Campers should complete their homework every day, along with getting their score cards signed by their parents. Parents must provide a note in the event that a camper needs to be excused from homework. There will be a reward system for campers who complete all their homework assignments with an average of 80 and above. Campers will be given "K Cash" which they can use to redeem for prizes. Campers who consistently do not complete their homework will have their parents called.

Score Card

Campers are given a score card which is used to inform parents on a daily basis of their child's homework grade and progress. There is an area where academic teachers can provide additional comments. Parents can also attach notes in this score card, as it is checked every day.

Weekly Test

A weekly exam is administered every Friday morning. This exam is meant to test the amount of material retained by campers. There is no testing on the last Friday of camp.

Drop-Off and Pick-up Logistics

Pick-up and Drop-off time can be quite hectic – especially during the first few days. We ask parents to park their cars and walk their children to the school. It is not safe when parents double park in the middle of the road. We want all our campers to arrive and go home safely every day.

Daily Drop-Off (Regular Time)

Where: Back-Entrance located at 68th Avenue and 174th street. Follow the signs!

Time: 8:30 am

Shuttle service is provided for our Pre-SHSAT and SHSAT campers to our Central Office. The last shuttle leaves PS 173 at 8:45 am. Please note that campers will be turned away if they are dropped off earlier unless they have signed up for early arrival.

Daily Drop-Off (Early Drop-off 7:30 am)

Where: Front-Entrance located at 67th Avenue between Fresh Meadows Lane and 173rd Street.

Time: 7:30 am

Please note that this is for campers who have signed up for this service. All other campers will be turned away.

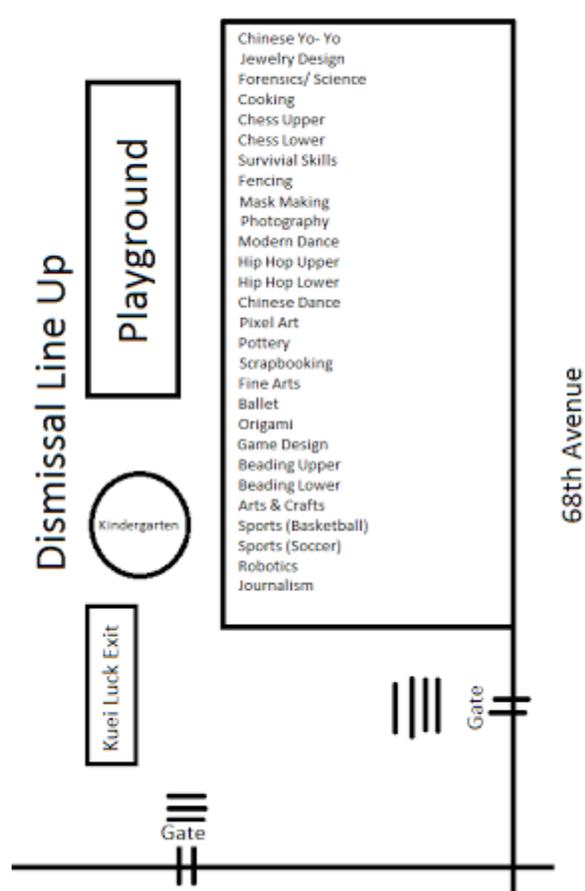
Daily Pick-Up (Regular Time 3:00 pm)

Where: Back-Entrance located at 68th Avenue and 174th street.

Time: 2:45 pm- 3:00pm

Dismissal Policy

At 2:30PM, the gates to the dismissal yard will be closed. The counselors who are assigned to oversee these gates are instructed to NOT open these gates until all students are dismissed from the building. We are asking parents to relay this message to any other party that may be picking up campers that under no circumstance can the gates be opened earlier. Below is a chart of the dismissal line up order by class. We try our best to keep the line up orders consistent so that you know which section of the yard your child will be throughout the week.



Late

We will wait 15 minutes before closing the dismissal door, at which point parents need to go to the front door to pick up their child(ren). Please note that chronically late parents will be charged a fee of \$5 for every 15 minutes past 3 PM.

Daily Pick-Up (Half-Day 12:00 pm)

Where: Front-Entrance located at 67th Avenue between Fresh Meadows Lane and 173rd Street.

Time: 12:00 pm

If you would like your child to eat lunch at school, please come 15 minutes later to come pick up your child.

Extended Day Pick-Up (3:00 pm – 6:00 pm)

Where: Front-Entrance located at 67th Avenue between Fresh Meadows Lane and 173rd Street.

Time: 3:00 pm – 6:00pm

Please note that this is for campers who have signed up for this service. All other campers will be turned away.

Early Pick Up

Parents who wish to pick up campers earlier than usual are required to call at least 1 hour beforehand or send a note.

Otherwise, we are unable to pull your child out 30 minutes before dismissal or lunch.

Inclement Weather (Rain/Lightning) Procedure

In the event that weather prohibits dismissal from taking place outside, campers in grades 2-8 will be dismissed from the gym. Campers in grades K and 1 will be dismissed from the Cafeteria. Parents will be allowed to enter the building through Exit A ONLY. Upon picking up their children, parents shall follow the signs to exit the building. We ask that parents cooperate with the directions provided. Campers will be lined up according to their grades. PLEASE NOTE THAT PARENTS WILL NOT BE ALLOWED INTO THE BUILDING UNTIL ALL STUDENTS HAVE BEEN MOVED TO THE GYM/CAFETERIA. PARENTS MUST WAIT OUTSIDE UNTIL THIS IS DONE DESPITE THE WEATHER.

Friday Workshops

Last year our Balloon Making workshop was a hit and we will be inviting Candy the Clown back to hold these workshops again! Participation in these activities will be on Fridays starting from week two, and will require an additional small fee. Every camper who paid the fee will have a chance to partake in the workshop. We cap the workshops at 20 students each week to allow each camper to fully enjoy the experience with Candy the Clown.

We will also be offering Double Dutch for campers 4th grade and up on July 22 and August 5th. In addition, we will be inviting Magician Matias back for his magic show that will be open to all campers on July 29. Both workshops will be free of charge!

Trips

In addition to workshops, we will also be coordinating 2 trips for our parents and students. We are currently planning trips to Six Flags Great Adventure and a fruit picking outing. This summer, we will also be hosting our first annual Kuei Luck Family Day so please be on the lookout for notices regarding these events that will be sent home with your children.

K-Cash

Each summer we try to better the experience campers have. As a means of motivation, we are introducing K-Cash. Campers from grade 1 and up can earn K-Cash through two methods, which they can use to trade for snacks and other small prizes during snack time. This program is a way to reinforce positive behavior. Homework and reading should not be something campers dread, but something they want to do.

The school store will only accept K-Cash and parents no longer need to send their children to camp with money. Below you will find two methods in which your children can earn K-Cash.

Homework Program

Students who receive an average of 85 or above on their daily homework assignment will receive 1 K-Cash.

Children who do not complete their homework will not be penalized, but they will not receive any K-Cash.

Technology Challenge

This year, we will be introducing the Technology Challenge to encourage our campers to explore the world beyond their laptop/tablet/and phone screens!

The goal of this challenge is to have our campers remain as tech-free as possible this summer and find other ways to utilize their time. Activities can range from reading, engaging in outdoor physical activity, or even picking up a new hobby. Through this, campers will develop crucial social skills, pertinent to interacting with their peers, family, and anyone else they may be surrounded by.

If you would like to learn more about this challenge, a more detailed information packet will be given to the campers during the first week of camp.

Spirit Days

Please join us in celebrating camp spirit. Every Wednesday, starting from week two, campers will have the opportunity to show their camp spirit by dressing for the following themes:

July 13, 2016 Sports Day

July 20, 2016. Costume Day

July 27, 2016. Classroom Spirit Day

August 3, 2016. Twin Day

August 10, 2016 Pajama

August 17, 2016. Neon Day